

# 5<sup>th</sup> Asian IP Works-in-Progress Conference (9-10 January 2020)

Dear speakers,

Thank you for participating in “The “5<sup>th</sup> Asian IP Works-in-Progress Conference” on 9-10 January 2020.

We would like to provide you with the following information that you may find useful:

## Conference Venue

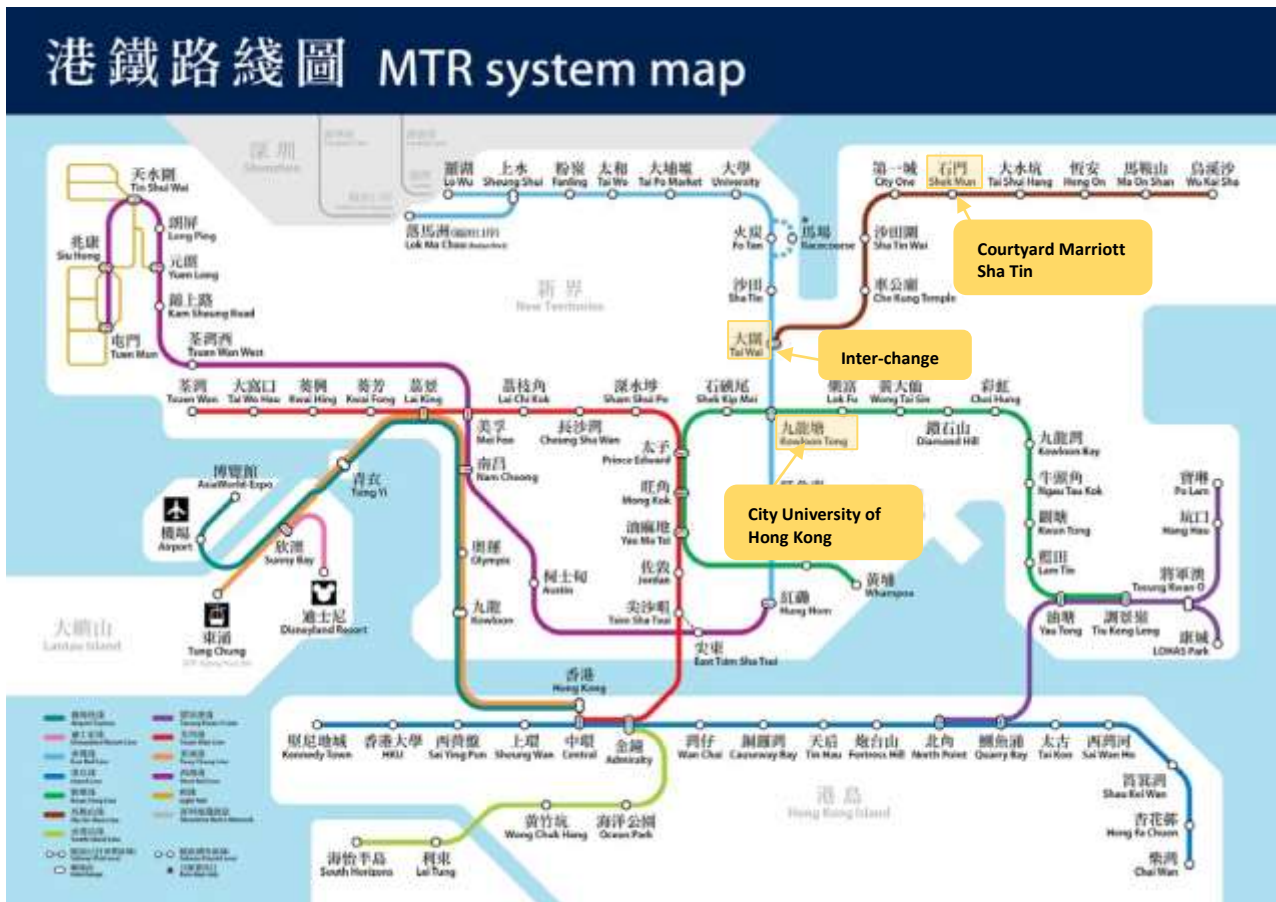
### Address:

Lau Ming Wai Academic Building  
City University of Hong Kong  
Tat Chee Avenue, Kowloon  
Hong Kong

### Contact Number:

Miss Candice Wong - +852 3442 7674/ +852 9042 4974

### MTR System Map from Courtyard Marriott Sha Tin to City University of Hong Kong:



- Travel from Shek Mun Station, Ma On Shan Line, towards Tai Wai.

- Inter-change to East Rail Line at Tai Wai towards Hung Hom.
- Alight at Kowloon Tong Station, the estimated transit time is about 16 minutes. ◦ Exit from Exit H, Kowloon Tong Station.

**Street Map from Kowloon Tong Station Exit H to the Conference Venue: Instruction to Access the Conference Venue:**



- Walk up ramp next to Festival Walk, cross the road and walk along the street.
- Please show the security guard your QR code for access and enter the university at the pedestrian entrance.

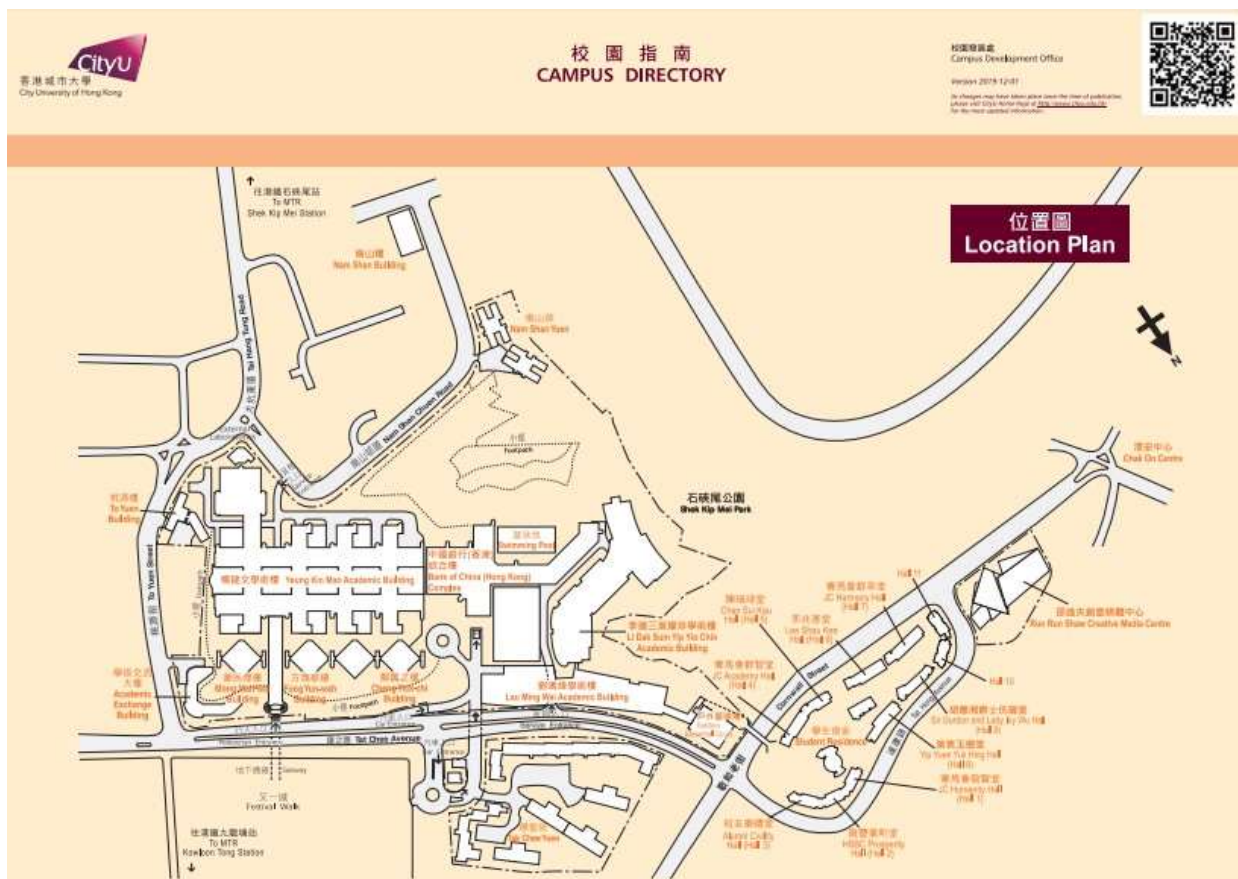
The school now requires visitors to register before entering into the university, the registered visitor will be given a QR code for access. Please provide your details for registration via <https://forms.gle/UHNdMRR52XU1skpy5> by **31 December 2019**

- Organization
- Full name
- Email
- Mobile (home country)



- **The Conference will take place on Level 6 and Level 19 of Lau Ming Wai Academic Building.**
  - For **Joint Session:**  
Senate Room [19/F, Lau Ming Wai Academic Building] ◦
  - For **Parallel Session:**  
Panel A: Senate Room [19/F, Lau Ming Wai Academic Building]  
Panel B: Room 6-214 [6/F, Lau Ming Wai Academic Building]
- To access the Conference Venue, please follow the signage indication “5<sup>th</sup> Asian IP Works-in Progress Conference 2020”.
- Please use the lift to access Room 6-214 at Level 6 for parallel session.

## Campus Map



See also: <https://www.cityu.edu.hk/cdo/download/CampusDirectory.pdf>

## Paper presentation

Each speaker will have about **20** minutes for his/her presentation. In each session, there will be some time for questions and discussions which will last for about 15 minutes. The proceedings of the conference will be conducted in **English**.

We are pleased to provide the following standard AV equipment for your paper presentation (in case you wish to make use of these):

- Computer / laptop and projector (for PowerPoint presentation); and
- Laser pointer
- Please note that the university uses Windows, Mac users who prefer to use their own laptop must bring their own cable, converter, etc.

If you wish to make a PowerPoint presentation, please also note the following:

- The PowerPoint file should be stored in a CD or USB
- Your name or topic can serve as the filename.
- It is advisable to send PowerPoint files before the conference to Miss Candice Wong at ([hkcm1.eo@cityu.edu.hk](mailto:hkcm1.eo@cityu.edu.hk)) before **3 January 2020**.

## **Accommodation**

Below is the information about the conference hotel for award winners and speakers who have booked the conference hotel.

**Hotel Name:** Courtyard Hong Kong Sha Tin(沙田萬怡酒店)  
**Address:** 1 On Ping Street, Shatin, N.T., Hong Kong  
**Telephone:** (852) 3940 8812  
**Fax:** (852) 3940 8822  
**Email:** [cy.hkgst.ays@courtyard.com](mailto:cy.hkgst.ays@courtyard.com)

**Getting to CityU** <https://www6.cityu.edu.hk/wayfinder/GettingToU/bymtr-er1.htm>

**Getting to CityU Senate Room** <https://www.cityu.edu.hk/wayfinder/en/Building/LAU/>

**Getting to Courtyard Hong Kong Sha Tin** <https://www.marriott.com/hotels/maps/travel/hkgst-courtyard-hongkong-sha-tin/>

**Check-in date:** 8 January 2020 (after 2:00 pm)  
**Check-out date:** 11 January 2020 (before 12:00 noon)

## **Transportation upon arrival at the HK airport and departure**

Airport Express

Price: HK\$ 84 for Adult and HK\$ 41 for Child from Airport to Shek Mun Station.

Public Bus

Bus fee: HK\$27.7

You may take public bus route A41P from Airport to Ravana Garden.

You may take a taxi / airport bus between the HK airport and Courtyard Hong Kong Sha Tin at the estimated fare HK\$320.

## **Visas**

Speakers should ensure that they have a valid visa to enter and stay in HK during the conference. Below is the website of the Hong Kong Immigration Department for your reference.

(<http://www.immd.gov.hk/ehhtml/services.htm> )

## **Weather**

For the weather in Hong Kong, you may check out the website of the Hong Kong Observatory. (<http://www.hko.gov.hk/contente.htm>)



## **Currency, Bank and Money Exchange**

The legal tender in Hong Kong is the Hong Kong dollar (HKD).

You can exchange your currency for Hong Kong dollars at any authorised money exchanger. At Hong Kong International Airport, currency exchange counters are open from early morning until late at night and many located within the city stay open into the evening. ATMs are widespread and operate 24 hours.

Hang Seng Bank and ATMs can be found on-campus at 3/F, Yeung Kin Man Academic Building

Mon – Fri: 9:00am to 5:00pm

Sat, Sun & Public Holiday: Closed

## **Electricity & Electronics**

The standard electrical voltage in Hong Kong is 220 volts AC, 50Hz. Most hotel bathrooms also have outlets for 100 volts, but if not, you will need a transformer for any appliance or electrical equipment. The majority of electrical outlets in Hong Kong take a three-pronged UK-style plug. You can buy an inexpensive adapter for your electrical equipment at most convenience stores.

## **Public Transportation near CityU**

MTR Kowloon Tong Station can conveniently access to CityU.

There are also two Bus Terminal located around CityU:

- Festival Walk Public Transport Terminus
- Kowloon Tong (Suffolk Road) Public Transport Interchange

Bus fares may be paid in cash for single rides or by Octopus card. Single way ticket and Octopus card can be used on MRT. You can buy your Octopus card from any convenience stores or Customer Service Centre in MTR Station. More information is available here:

<https://www.octopus.com.hk/en/consumer/octopus-cards/products/sold-tourist/index.html>

## **Entertainment**

Please visit the Hong Kong Tourism Board website for the latest events happening in Hong Kong:

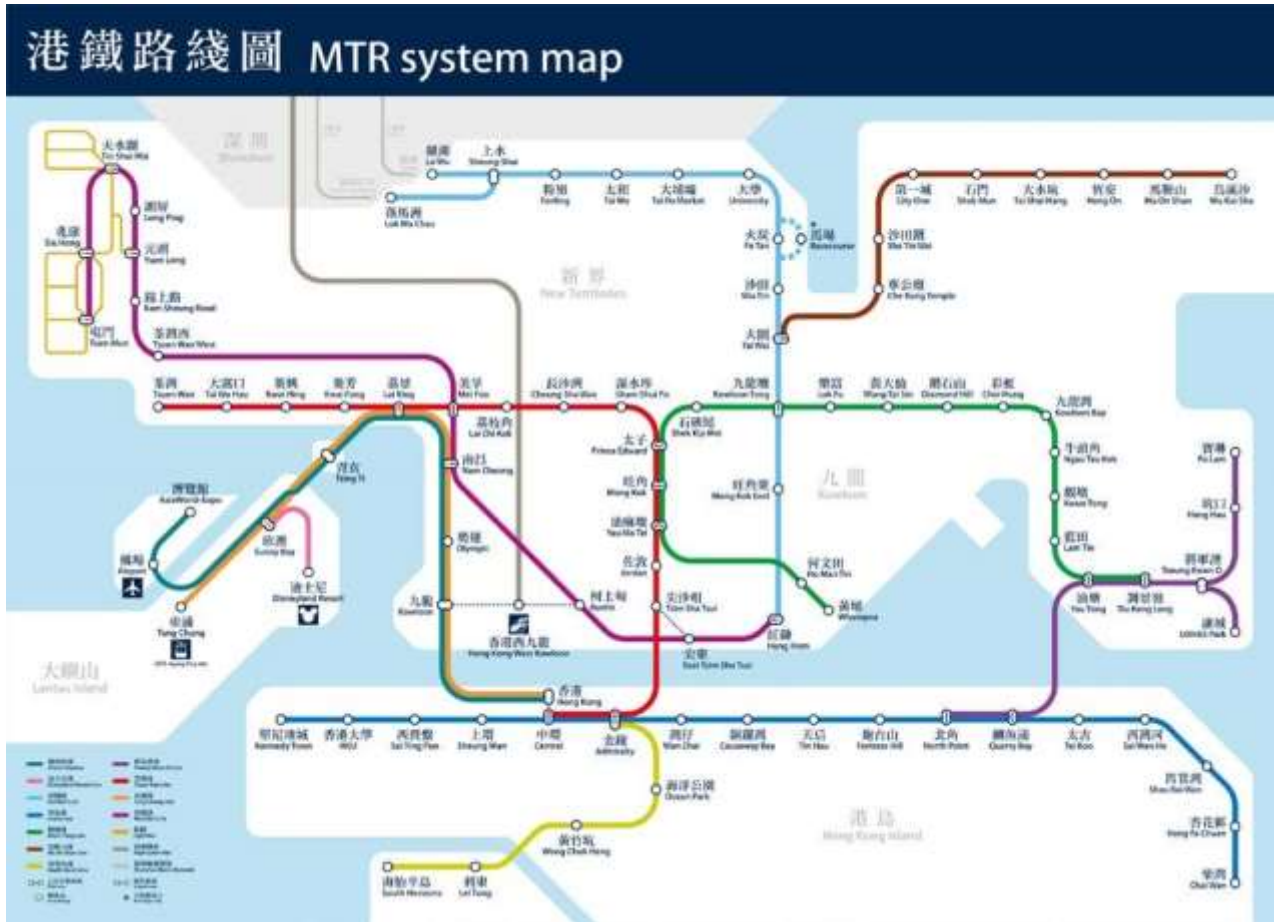
<http://www.discoverhongkong.com/us/index.jsp>

Top 10 Attractions:

- The Peak
- Tsim Sha Tsui Promenade
- Hong Kong Disneyland
- Ladies' Market
- Ocean Park Hong Kong
- Temple Street Night Market
- Lan Kwai Fong/SoHo

- Golden Bauhinia Square (and HKCEC)
- Lantau Island — Ngong Ping
- Stanley

## MTR Map



We hope the above information will help. Please contact me at (852) 3442 7674 or email ([hkcm1.eo@cityu.edu.hk](mailto:hkcm1.eo@cityu.edu.hk)) for any enquiries about the conference.

We would very much appreciate if you could send us the necessary details if you still have not done so.

Dietary restrictions by **31 December 2019** - <https://forms.gle/r2tXdCMYjkCfVWrz8>

Bio and picture for the conference program by **23 December 2019** – Mr Liu Jianchen, email: [jcliu@smu.edu.sg](mailto:jcliu@smu.edu.sg)

Looking forward to meeting you all at the conference.

Thank you very much!

Candice  
School of Law  
City University of Hong Kong